



## How to Give Someone Facebook Access to a Facebook Business Page:

To give someone Facebook access to a Page in the new Pages experience:

1. Log into Facebook, then click your profile photo in the top right.
2. Click See all profiles, then select the Page you want to switch into.
3. Click your Page's profile picture in the top right to go to your Page.
4. Click Settings & privacy, then click Settings.
5. Click Page setup, then click Page access.
6. Next to People with Facebook access, click Add New.
7. Click Next, type the name or email address of the person you want to give Facebook access, then click their name.
8. From here, you can choose to give the person Facebook access with full control or partial control:
  - To give Facebook access with partial control: Scroll down, then click Give Access.
  - To give Facebook access with full control: Scroll down, click Toggle to allow this person to have full control, then click Give Access.
9. Type your Facebook password, then click Confirm.

The person will receive an email and notification to accept your invitation to access your Page.

Wanna reach out to a member of the *gitt it!* team? Submit a ticket:

<https://www.gittit.com/>

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Scan QR Code:

